



COUNCIL AGENDA

Monday, October 4, 2021 - 7:00 pm
Waynesville Municipal Building

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgements)
- IV. Disposition of Minutes of Previous Meetings
September 20, 2021 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed each speaker unless more time is requested and approved by a majority of council)
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:
 - Request for hearing for transfer of liquor license to Groceryland

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

Second Reading of Ordinances and Resolutions:

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

October 18, 2021 at 7:00 pm

Upcoming Meetings and Events:

Finance Meeting, October 21, 2021 @ 5:00 p.m.

Public Works Committee Meeting, October 4, 2021 @ 6:00 p.m.

**Village of Waynesville
Council Meeting Minutes
September 20, 2021 at 7:00 pm**

DRAFT

Present: Mayor Earl Isaacs
Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK’S NOTE- This is a summary of the Village Council Meeting held on Monday, September 20, 2021.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 7 present

Mayor Acknowledgements

Went to Nashville and saw cousins inducted into the Grand Olde Opry. Very proud of them.

Disposition of Previous Minutes

Mr. Lauffer made a motion to approve the minutes for the Council meeting on September 7, 2021 as written and Mr. Blankenship seconded the motion.

Motion – Lauffer
Second – Blankenship

Roll Call – 7 years

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Public Recognition/Visitor’s Comments

None

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Old Business

None

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Reports

Finance

The Finance Committee will meet on Thursday, September 23, 2021 at 5:00 p.m. in the small conference room at the Government Center. Everyone is welcome to attend.

Public Works Report

Public Works next meeting will be on October 4th at 6:00 p.m. The public is encouraged to attend.

Special Committee Reports

Parks and Rec were scheduled to meet earlier today but one of the members has moved out of the Village and the Board no longer has a quorum. Ms. Morley was asked to advertise the opening.

The Historic Preservation Board met 2 weeks ago and discussed an application. It is the consensus of the Board to get serious about enforcing historical expectations along Main Street.

Village Manager Report

- Ordinance on tonight's agenda for Brown Paving to mill and fill Adamsmoor and Mill Street. Brown can do the job this year and had the lowest bid of 117K.
- Provided photographs of the completed cold barn floor. Currently getting bids from electricians to install LED lights and outlets for the new garage doors.
- Nathan from PCI Services has almost completed updating the electrical lines to the well heads.
- Met with Ryan Braun and Ben Schroder from Wessler to begin the water model project which will include researching a new well on the other side of the Mill Race.
- Finishing up details for the Sauerkraut Festival including handing out parking permits and having a strategic plan in place.
- Supplied photos of the vault in front of the schools for the new water lines to the Performing Arts Building.

- Current renter of the Lock Up is behind in rent and stated they plan to terminate the lease at the end of October. The building needs quite a lot of work. Suggest thinking about selling it. There have been several individuals interested in purchasing it. Asking for direction from Council on whether to repair and winterize the building or see about selling.
- Walt Biggs has ordered precast basins and have asked him to wait until after Sauerkraut Festival to begin this project.
- Staff Christmas party has been scheduled for Friday, December 10 at 6:00 p.m.

Police Report

- Had the Departmental Annual Firearms and Taser training this past weekend. Sgt. Denlinger certified all officers in handguns, rifles, and ARs. Officer Mermann certified all officers in tasers. Took the Command Center down to the range and it worked out great. Would also like to thank Mr. Blankenship for the donation of food to provide the officers with lunch.
- Thank you to the Bowersox family, a thin blue line family, for providing the officers with snacks and drinks.

At this time Council agreed that it would be beneficial to install lights and electrical outlets in the cold barn.

Council discussed the possibility of selling the Lock Up versus maintaining it as Village property. Ms. Dedden stated she felt the market was doing well and it would be an opportune time to sell it. Mr. Blankenship stated he is in favor of selling the building but asked if Council would consider donating it to the Friend's Museum. Mr. Lauffer wanted to ensure it was okay to sell the building when renters still occupy the building. Ms. Morley stated that in the lease the renters do have the first right of refusal. Chief Copeland stated the first steps would be to get it appraised, surveyed, and then see about selling the property. Mr. Lauffer asked if there is any beneficial historical or community value for the Village to keep the building. Chief Copeland responded that there are limited uses for the building because lack of parking and the building has been altered so much that there is not much historical significance. Mr. Lauffer stated he did not see the advantage in spending tax-payers money to repair the building that would serve little to no advantage to the community. Mr. Gallagher asked if the building provided any strategic or utility benefits to the Village, which Chief Copeland said that it did not. Chief Copeland suggested that money from selling the property could be used for new Welcome to Waynesville signs or streetlights along Main Street.

Chief Copeland also stated there was a vacant piece of land owned by the Village on the corner of High and Edwards that he would also like Council to consider selling. Another suggestion was to use it for a location for a new park.

Ms. Dedden made a motion to pursue the selling of the Village property known as the Lock Up and was seconded by Mr. Lauffer.

Motion – Dedden
Second – Lauffer

Roll Call – 7 yeas

Mr. Gallagher asked if there was a bypass in the valve in the vault for the Performing Arts Building. Chief Copeland responded that there was and could be seen in the picture next to the ladder.

Mr. Colvin asked if there has been any word on having Hearth Warming for the Holidays. If so, he stated that a time to hang Christmas lights before the event should be planned. It was discussed that the event was sponsored by WMA and is usually the first weekend of November. Mr. Colvin suggested deciding on a date to meet at the next meeting.

Financial Director Report

None

Law Report

None

New Business

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2021-043

Authorizing the Village Manager to Enter into a Contract with Brown Paving and Construction Co., Inc. in an Amount Not to Exceed \$117,000 for the Resurfacing of Adamsmoor Drive and Mill Street and Declaring an Emergency

Ms. Dedden made a motion to waive the two-reading rule for Ordinance 2021-043 and was seconded by Mr. Blankenship.

Motion – Dedden
Second – Blankenship

Roll Call – 7 yeas

Mr. Colvin made a motion to adopt Ordinance 2021-043 and was seconded by Mrs. Miller.

Motion – Colvin
Second – Miller

Roll Call – 7 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2021-039

An Ordinance Establishing Certain Positions and Amending the Base Pay Rates and Ranges of Village of Waynesville Employees

Mr. Blankenship made a motion to adopt Ordinance 2021-039 and was seconded by Mr. Gallagher.

Motion – Blankenship
Second – Gallagher

Roll Call – 7 yeas

Tabled Ordinances and Resolutions

None

Executive Session

None

Mayor Isaacs announced that the next Council meeting will be on October 4, 2021 at 7:00 p.m. Finance will have a meeting on September 23 at 5:00 p.m. and Public Works meeting will be October 4 at 6:00 p.m.

All were in favor to adjourn at 7:45 pm.

Date: _____

Jamie Morley, Clerk of Council

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2380 FAX(614)644-3166

TO

3398455		TRFO	GROCERYLAND WAYNESVILLE LLC	
PERMIT NUMBER		TYPE	DBA GROCERYLAND	
06	01	2020		
ISSUE DATE		60 MARVINS LN		
09	21	2021		
FILING DATE		WAYNESVILLE OHIO 45068		
C1 C2		PERMIT CLASSES		
83	154	A	F26223	
TAX DISTRICT		RECEIPT NO.		

FROM **09/23/2021**

2490919			ELLIS SUPER VALU INC	
PERMIT NUMBER		TYPE	DBA HOMETOWN MARKETPLACE	
06	01	2020		
ISSUE DATE		60 MARVINS LN		
09	21	2021		
FILING DATE		WAYNESVILLE OHIO 45068		
C1 C2		PERMIT CLASSES		
83	154			
TAX DISTRICT		RECEIPT NO.		



MAILED **09/23/2021**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **10/25/2021**

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 3398455**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF WAYNESVILLE CITY COUNCIL
1400 LYTTLE ROAD
WAYNESVILLE OHIO 45068



**Department
of Commerce**

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You must, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing or not; or
- Ask for your one-time only, 30-day extension.
 - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered timely, your above response must be:

FAXED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can fax your response to: (614) 644 - 3166

EMAILED to the Division no later than 30 days after the "mailed" date (this is the date listed after the "responses must be postmarked no later than." You can email your response to: LiquorLicensingMailUnit@com.state.oh.us

POSTMARKED, if mailed, no later than the date listed on the notice after "responses must be postmarked no later than." You can mail your response to

Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

In an effort to speed up processing times and reduce paper, the Division respectfully asks that you either fax or email the above notice. In a similar effort, please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/llqr/llqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or county sheriff, if you are a township fiscal officer or county clerk, as the Division sends the applicable law enforcement agency the pertinent ownership disclosure information when it notifies them of the permit application.

Council Report

October 4, 2021

Chief Copeland

Manager

- Nathan from PCI Services has completed the powerline upgrade for well #7 and well #6. The pumps have been put back online and the waterlines have been tested and approved. Both pumps appear to be working great. We will monitor the GPM and efficiency of the system and provide you an update if warranted. Nathan will be doing the electrical work and lighting in the maintenance cold barn. I will provide you with an updated report as progress occurs. I contacted Brett McKinney from AE Door and got both garage doors ordered. They should be delivered and installed before the end of December.



- Brown Paving will be milling Adamsmoor Dr. and Mill St. on Monday, October 4th. They will repave on Tuesday and Wednesday if needed. They advised the project will be completed next week and the completed cost is \$117,000.00. They will be putting up No Parking signs on Friday, October 1st. I will be researching street project locations and get quotes for next year.

- No Parking signs will start to go up on Wednesday for the Sauerkraut Festival. Main Street will close beginning at noon on Friday, October 8th so vendors can setup. I am reminding everyone that the Sawyer Water Distribution building will be closed on Saturday, October 9th and Sunday, October 10th and the Main Street Village Maintenance and Sawyer Water Distribution building parking lot will be permit parking only. Parking violators will be towed at owner's expense.
- Fed Excavating has completed the vault, valves, and waterlines for the Performing Arts building. Fed Excavating will be starting the storm water project behind Pat's Gas this week and the new basin top has been delivered. I have included a photo of the old drain and the top of the new drain to give you an idea of the size increase which will help keep up with a higher storm water volume.



- I contacted Stephanie (current renter of the Village Lockup) and received permission to go inside to assess the value and take photos. I advised her that we are looking to possibly list the property at which time she stated that she is interested in purchasing it. I met with a realtor on September 29th at the Village Lockup to ascertain an estimated value and take photos. I did get a rough idea and I will compare that price to the market in this area before I share it with Council. Photos are added and the current renter summited her end of lease to be effective on October 31st. A copy is provided for review.



- The Maintenance Department collected some scrap metal and took it to River Metals Recycling in Xenia and received \$162.75 that was put back into the Village budget. A copy of the check is provided.
- I have hired Andy Ray a class #1 EPA licensed water operator to supervise the Water Department. Andy is a Wayne Township resident and worked for the Village for 3 years before going to Miamisburg. He will begin on October 18th, and we are glad to get him back.

- The Maintenance Department did some asphalt patching and repairs on Friday, October 1st before the Sauerkraut Festival. I have attached photos of the guys at work for your review.



- The proclamation ceremony scheduled on Monday, October 4th which was to declare the Village a Purple Heart Village has been postponed. Several of the honor guard members are out with covid, so the event will be rescheduled at a later date.
- Halloween trick-or-treat is on Sunday, October 31st from 6pm-8pm and we will have extra police patrol.

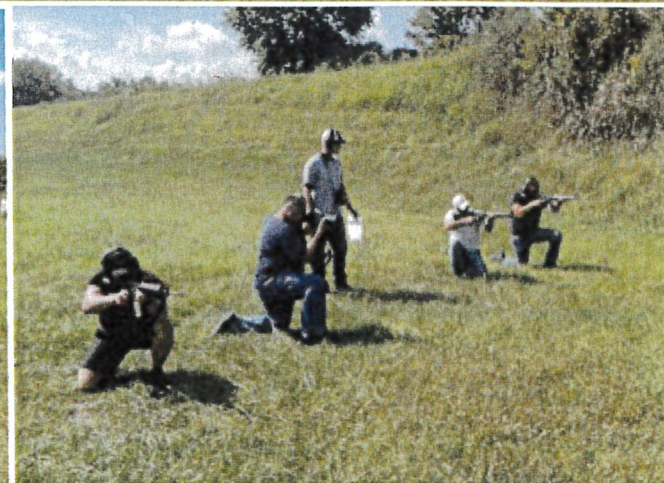
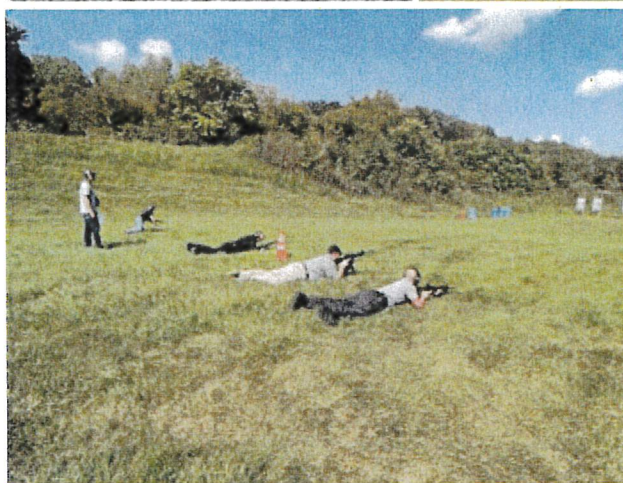
Police

- The Waynesville Police Department had its annual firearms training on September 18th at the Franklin City Firing Range. Lunch was donated and provided to the staff by Lytle United Methodist Church.



- Range Master Sgt. Denlinger certified all the Waynesville Police Officers at the annual firearms training on Saturday, September 18th at the Franklin City firing range as observed in the photos. The firearms training included handguns, shotgun, and the assault rifle (M16 rifle). Every Waynesville officer met the requirements set by the Ohio Peace Officer Training Academy and the Attorney General.





- Certified Taser Instructor Officer Mermann preformed the department training and recertification class on Saturday, September 18th at the Franklin City firing range. Officer Michael Baugh volunteered and signed a waiver to demonstrate the effectiveness of the taser for the class as seen below.



- I sent a thank you letter to Denny Adkins from Smokin Bark BBQ & Catering for donating food on September 29th to the officers. For information: smokinbarkbbq@gmail.com or call 513-409-1549.



- The police officer's assignments and schedule for this year's Sauerkraut Festival has been completed. The Village Mobile Command Center will be staged at the Lebanon Community National Bank parking lot behind the stage. A communications coordinator will be at the post for the duration of the event. Any lost items or persons should be reported to the Command Center.

Gary Copeland

From: Stephanie Osman <shadylanedesignco@gmail.com>
Sent: Tuesday, September 21, 2021 10:26 AM
To: Gary Copeland
Subject: 260 E Chapman Street

Dear Chief Copeland,

Thank you for taking the time to work through our lease with us and the difficulties Covid has created in my profession.

We intend to vacate the property at 260 E Chapman Street with October 31, 2021 being our last day. We will pay you, in full, for any back rent and utilities.

With this being said, we would like the opportunity to purchase the property and welcome the first right of refusal when you have acquired a professional appraisal.

My Best,

Stephanie Osman
Stephanie Osman Design

Gary Copeland

From: Gary Copeland
Sent: Tuesday, September 21, 2021 10:57 AM
To: Stephanie Osman
Cc: Jamie Morley; Gary Copeland
Subject: RE: 260 E Chapman Street

Mrs. Stephanie Osman:

Thank you for your email of September 21, 2021, indicating that you intend to vacate the property at 260 E Chapman Street with October 31, 2021, being your last day, as well as your commitment to your obligation to pay, in full, all back rent and utilities.

This response confirms the Village's acceptance of your notice to terminate the lease effective October 31, 2021. I'll be in touch when we have more information to discuss about the right of first refusal to purchase the property.

Sincerely,
Chief Copeland
Village Manager

CC Village Council

River Metals Recycling LLC

Xenia Facility

840 Jasper Rd.

Xenia, OH 45385

(937) 372-3533

Village of Waynesville

Date: 09/22/21
Check No: 90023032

TICKET#	SHP DATE	COMMODITY	GROSS	TARE	NET	VEHICLE ID	PRICE UM	FRT EXT	TOTAL AMT
TQOUJ	09/22/21	Sheet Iron	13440	11580	1860	WAYNESVILLE	175.0000 NT	0.00	162.75
VENDOR VILL29 TOTALS (Pounds):					1860	TOTAL DUE: \$		162.75	

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 11 SECURITY FEATURES

River Metals Recycling LLC

Xenia Facility
840 Jasper Rd.
Xenia, OH 45385
(937) 372-3533

DATE

09/22/21

No. 90023032

58-503
422

VOID AFTER 90 DAYS

usbank Member FDIC
usbank.com

Miamisburg, Ohio

CHECK AMOUNT

\$**162.75**

PAY EXACTLY ***162 DOLLARS AND 75 CENTS**

TO
THE
ORDER
OF

Village of Waynesville
1400 Lytle Rd
Waynesville, OH 45068

REQUIRES TWO MANUAL SIGNATURES OVER 10,000

Sandra Hanson
AUTHORIZED SIGNATURE

Waynesville...

Police Department

Gary Copeland
Chief of Police

1400 Lytle Road
Waynesville, Ohio 45068
Phone: 513-897-8010
Fax: 513-897-2025
Dispatch: 513-695-2525
www.waynesville-ohio.org
gcopeland@waynesville-ohio.org

September 30, 2021

Denny Adkins,

On behalf of the Waynesville Police Department and Village Council, I would like to thank Smokin Bark BBQ for the generous donation to the Waynesville officers. The pulled pork and macaroni were very much appreciated. I am confident that the Village of Waynesville would not be as great of a place to live, work and visit without people like you supporting and investing in our community. I would like to extend my gratitude to you for your support, dedication, and commitment to the Waynesville local government.

Sincerely,



Chief G.L. Copeland

cc Village Council